



# PERRY CITY EMPLOYMENT APPLICATION

B. HOURS AVAILABLE	MON	TUE	WED	THUR	FRI	SAT	SUN
<b>FROM</b>	[ ] AM [ ] PM	[ ] AM [ ] PM	[ ] AM [ ] PM	[ ] AM [ ] PM	[ ] AM [ ] PM	[ ] AM [ ] PM	[ ] AM [ ] PM
<b>TO</b>	[ ] AM [ ] PM	[ ] AM [ ] PM	[ ] AM [ ] PM	[ ] AM [ ] PM	[ ] AM [ ] PM	[ ] AM [ ] PM	[ ] AM [ ] PM
WAGE EXPECTED:				DATE AVAILABLE FOR WORK?			

EMPLOYMENT HISTORY			
BEGIN WITH YOUR MOST RECENT EMPLOYMENT [1] AND CONTINUE WITH ALL PAST EMPLOYMENT (ATTACH ADDITIONAL SHEET IF NECESSARY)			
NAME OF EMPLOYER:		TELEPHONE NUMBER: (    )	
FULL ADDRESS (Including Street, City, State & Zip)		SUPERVISOR'S NAME AND TITLE	
DATES EMPLOYED		RATE OF PAY	
FROM (MO/DY/YR)	TO (MO/DY/YR)	BEGINNING	FINAL
LIST DUTIES PERFORMED, SKILLS USED, TRAINING RECEIVED, ADVANCEMENTS, PROMOTIONS, AND/OR OTHER EXPERIENCE			
NAME OF EMPLOYER:		TELEPHONE NUMBER: (    )	
FULL ADDRESS (Including Street, City, State & Zip)		SUPERVISOR'S NAME AND TITLE	
DATES EMPLOYED		RATE OF PAY	
FROM (MO/DY/YR)	TO (MO/DY/YR)	BEGINNING	FINAL
LIST DUTIES PERFORMED, SKILLS USED, TRAINING RECEIVED, ADVANCEMENTS, PROMOTIONS, AND/OR OTHER EXPERIENCE			

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FULL ADDRESS (Including Street, City, State & Zip)		SUPERVISOR'S NAME AND TITLE	
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EDUCATION					
TYPE OF SCHOOL	NAME AND ADDRESS OF SCHOOL	MAJOR SUBJECT	CIRCLE LAST YEAR ATTENDED	GRADUATED	DEGREE
HIGH SCHOOL			9 10 11 12	[ ] YES [ ] NO	
COLLEGE			1 2 3 4	[ ] YES [ ] NO	
COLLEGE			1 2 3 4	[ ] YES [ ] NO	
GRADUATE SCHOOL			1 2 3 4	[ ] YES [ ] NO	
BUSINESS TRADE OTHER			1 2 3 4	[ ] YES [ ] NO	

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## ADDITIONAL EXPERIENCE OR QUALIFICATIONS

List any other experience, skills or other qualifications including hobbies, which you believe should be considered in evaluating your qualifications for employment. Please indicate any prior military service which you would like considered in connection with your application.

## ATTENDANCE AND PUNCTUALITY INFORMATION

Consistent attendance and punctuality are essential requirements of every job with this city. Is there anything which would interfere with your regular attendance and punctuality if you are offered a job with the city?  YES  NO

If yes, please explain:

## PERSONAL OR BUSINESS REFERENCES

NAME:	OCCUPATION BUSINESS PHONE ( )
HOME ADDRESS	TITLE/RELATIONSHIP
HOME PHONE ( )	HOW LONG KNOWN
NAME:	OCCUPATION BUSINESS PHONE ( )
HOME ADDRESS	TITLE/RELATIONSHIP
HOME PHONE ( )	HOW LONG KNOWN

## NOTIFICATION AND AGREEMENT

PLEASE READ BEFORE SIGNING

**I CERTIFY THAT ALL ANSWERS GIVEN BY ME ARE TRUE, ACCURATE AND COMPLETE, I UNDERSTAND THAT THE FALSIFICATION, MISREPRESENTATION OR OMISSION OF FACT ON THIS APPLICATION (OR ANY OTHER ACCOMPANYING OR REQUIRED DOCUMENTS) WILL BE CAUSE FOR DENIAL OF EMPLOYMENT OR IMMEDIATE TERMINATION OF EMPLOYMENT, REGARDLESS OF WHEN OR HOW DISCOVERED.**

Questions regarding this statement should be directed to any employment interview before signing. The application will be given every consideration, but its receipt does not imply that the applicant will be employed.

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It is the policy of the city to afford equal opportunity to all employees and applicants for employment without regard to age, race, religion, color, sex, national origin, marital status, expunged juvenile records or pregnancy, and to afford equal opportunities to disabled veterans, veterans of the Vietnam era, and individuals with a disability, any other characteristic protected by Federal, State or Local law.

I authorize the investigation of all statements and information contained in this application. I release from all liability anyone supplying such information and I also release the employer from all liability that might result from making an investigation.

If hired, I agree to abide by all of the city rules and regulations, and understand that, if employed, my employment may be terminated with or without cause, and with or without notice at anytime, at the option of either the City or me during my probation period. I further understand that no representation, whether oral or written by any representative or agent of the City, at any time, can constitute a contract of employment. I understand that the City and all Administrators shall have the maximum discretion permitted by law to administer, interpret, modify, discontinue, enhance or otherwise change all policies, procedures, benefits or other terms or conditions of employment. No representative or agent of the city, has the authority to enter into any agreement for employment for any specified period of time or to make any change in any policy, procedure, benefit or other term or condition of employment other than in a document signed by the Mayor and Council, or to make any agreement contrary to the foregoing.

I acknowledge that I have read and understand the above statements and hereby grant permission to confirm the information supplied on this application by me.

APPLICANT SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

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## ATTACHMENT (A)